

Governing Board of Trustees  
AGENDA  
Thursday, August 21, 2014, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Lauren McBride  
Superintendent/Secretary: Dr. Jeffrey Felix      Recording Secretary: Maria Johnson

*Times Indicated are Anticipated and Serve as Guidelines for Discussion*

**1.0 CALL TO ORDER ..... 4:30**

1.1 Call to Order

**2.0 OPEN SESSION ..... 4:30**

2.1 Pledge to the American Flag

2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

2.3 Board Recognition

2.4 Shareholder Reports

2.5 Comments from Board Members

**3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non-agenda items) ..... 4:50**

Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

**4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR ..... 5:00**

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved**.

- 4.1 Approve the Special Meeting Minutes of June 10, 2014, and Regular Meeting Minutes of June 12, and June 26, 2014 ..... 3
- 4.2 Approve/Ratify Purchase Orders and Warrants ..... 13
- 4.3 Approve/Ratify Contracts for Services ..... 14
- 4.4 Approve Certificated Personnel Register ..... 16
- 4.5 Approve Classified Personnel Register ..... 18
- 4.6 Approve Transfer of General Fund Moneys to Coronado High School Associated Student Body ..... 20

4.7	Authorize an Interfund Transfer from Fund 35-00 to Fund 40-00 for Reimbursement in an Amount not to Exceed \$1,400,000.000 for the Coronado High School Theater Project Completed November 18, 2010 .....	22
4.8	Approve New Job Description for School Counselor/Clinical Worker .....	27
4.9	Approve the 2014-15 Consolidated Application (ConApp), Spring Release .....	32
4.10	Award Bid for CUSD Bid #2014/15 – 001 Special Education Transportation Services for Non-Public Schools.....	33
<b>5.0</b>	<b>REPORTS .....</b>	<b>5:05</b>
5.1	Learning and Instruction Report: (written) .....	34
	<ul style="list-style-type: none"> <li>• Smarter Balanced Field Test Summary (2013-14)</li> <li>• STAR Science Update</li> <li>• CAASPP Testing Window</li> </ul>	
5.2	Human Resources Report (15 minutes) .....	37
	<ul style="list-style-type: none"> <li>• New Employees</li> <li>• Certificated Evaluation Process</li> </ul>	
5.3	Business Services Report .....	38
	<ul style="list-style-type: none"> <li>• Project Closeouts</li> <li>• Draft Memorandum of Understanding for Coronado Pathways Charter School</li> <li>• Next Major Financial Report – September 11, 2014</li> </ul>	
<b>6.0</b>	<b>ORGANIZATIONAL BUSINESS .....</b>	<b>5:20</b>
6.1	Proposed List of Agenda Items for Future Board Meetings (20 minutes) .....	40
6.2	Upcoming Meetings:	
	<ul style="list-style-type: none"> <li>• Special Board Meeting, Thursday, September 4, 2014, 4:30 PM, District Office</li> <li>• Regular Board Meeting, Thursday, September 11, 2014, 4:30 PM, District Office</li> </ul>	
<b>7.0</b>	<b>CLOSED SESSION .....</b>	<b>5:40 approximately</b>
7.1	Discussion of pending negotiations with ACT and CSEA (Employee Organizations) with Superintendent Felix (Chief Negotiator), per Government Code 5495	
7.2	Conference with Legal Counsel, Anticipated Litigation, Government Code Section 54956.9	
<b>8.0</b>	<b>RECONVENE TO OPEN SESSION</b>	
8.1	Report Any Action Taken in Closed Session (No Action is Anticipated)	
<b>9.0</b>	<b>ADJOURN</b>	

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

## AGENDA – August 21, 2014

### 4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

- 4.1 Approve the Special Meeting Minutes of June 10, 2014, and Regular Meeting Minutes of June 12, and June 26, 2014 (Action)

#### **Background Information:**

Presented for Board Approval:

- June 10, 2014, special meeting minutes;
- June 12, 2014, regular meeting minutes; and
- June 26, 2014, regular meeting minutes

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#### **Superintendent's Recommendation:**

*JPF*

That the Board approve the attached minutes with any necessary modifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
**SPECIAL BOARD MEETING**  
UNADOPTED MINUTES  
June 10, 2014

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Keelin Shaughnessy  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Ovrom called the meeting to order at 4:40 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board members were present: Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon. Member Bruce Shepherd was absent.

**2.0 OPEN SESSION**

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

**#68**

Motion: Kracht Second: Hakes Vote: 4-0. Member Shepherd was absent.

**3.0 COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**

John Bonnett addressed the Board on behalf of CSEA.

**4.0 BOARD DISCUSSION**

**4.1 Ramifications of the June 3, 2014, Gubernatorial Election**

Board Members discussed long-term consequences and planning strategy with reduced financial resources. All agreed there was no relief on the horizon and that in order to remain solvent and avoid qualification that all programs and all positions would be on the table for cuts in the 2015-2016 year.

**5.0 ORGANIZATIONAL BUSINESS**

5.1 Future Agenda Items/Additional Comments

5.2 Upcoming Meeting Dates

- Thursday, June 12, 2014, Regular Board Meeting, 4:30 PM, District Office Board Room
- Thursday, June 26, 2014, Regular Board Meeting, 4:30 PM, District Office Board Room

**6.0 ADJOURNED**

The meeting was adjourned at 6:08 PM

**Approved:**

\_\_\_\_\_  
Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
UNADOPTED MINUTES  
June 12, 2014, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Keelin Shaughnessy  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board Members were present: Dawn Ovrom, Maria Simon, Ledyard Hakes Bruce Shepherd, and Brenda Kracht. Also present were Keith Butler and Richard Erhard, Assistant Superintendents. Jeffrey Felix, Superintendent, and Student Board Representative Keelin Shaughnessy were absent.

**2.0 OPEN SESSION**

**2.1 Pledge of Allegiance**

**2.2 Approve the Agenda #69**  
Agenda Items 4.2, 4.3, 4.7, 4.8, and 4.9 were pulled from the Consolidated Motion.

Motion: Simon Second: Kracht Vote: 5-0.

**2.3 Board Recognition**

- Coronado High School Men's Golf Team was recognized for winning the CIF Division III Championship

**2.4 Shareholder Report**

- Rich Brady updated the Board on CoSA's activities
- Patty Cowan, Executive Director of CSF, updated the Board on the Summer Enrichment Program

**2.6 Comments from Board Members**

Member Kracht announced a process she set in motion. She said she sent out letters to 15 people in the community who expressed an interest into the financials of the District extending an invitation to attend our monthly Board Meetings, which will provide them with additional information and give them an opportunity, and a benefit to the Board, for them to participate by commenting in public their concerns and/or ideas.

### **3.0 COMMENTS FROM THE AUDIENCE**

John Bonnett, President of CSEA, said he will be representing CSEA, Chapter 386, at the Annual Convention in Sacramento in August. He extended an invitation to the Board, community members and/or staff who wish to join him. His intention is to meet with and inform Governor Brown on the financial plight of our District.

### **4.0 APPROVAL OF CONSENT AGENDA**

**#70**

Motion: Hakes Second: Shepherd Vote: 5-0.

- 4.1 Approve the Special Meeting Minutes of May 7, 2014, and Regular Meeting Minutes of May 22, 2014
- 4.4 Approve Request for Continuing Membership and Agreement to Conditions of Membership between CUSD and CIF, San Diego Section for the 2014-2015 School Year
- 4.5 Authorize Jennifer Moore, Coronado High School Principal, as School League Representative to CIF, San Diego Section for the 2014-2015 School Year
- 4.6 Accept Uniform Complaint Quarterly Report
- 4.10 Approve Certificated Personnel Register
- 4.11 Approve Classified Personnel Register

Member Shepherd commented on Agenda item 4.5, and said we just voted Jennifer Moore as the Coronado High School representative and it is a very good choice. Member Shepherd said it is going to be a very interesting year in Coronado in that Superintendent Felix has been selected as the Chairperson of the CIF Board of Governors. This is a respected position and reflects the high regard with which he is held by other administrators in this County.

### **Pulled from Consolidated**

#### **4.2 Approve/Ratify Purchase Orders**

**#71**

Member Hakes pulled this item and said that there are questions that Members, and possibly community members may have regarding the activity on the bills we pay. Our purchase orders are placed on the web under supporting documents each month. This is how we pay our bills in the District. Purchase Orders are submitted to the County and then the County writes out the warrants. Member Hakes said it would be very helpful if there was a separate list, an addendum, to define in more detail, what they are, where they go and what they are for. Dr. Butler said he would research the new accounting program, Peoplesoft, to see what level of reporting this new system can produce. He asked to defer this request until he can investigate further.

Motion: Hakes Second: Simon Vote: 5-0

4.3 **Approve/Ratify Contracts for Services** #72

Motion: Simon Second: Hakes with the exception of approving the Video Security System for Palm Academy Vote: 5-0.

4.7 **Award Bid for the Coronado Unified School District “Replacement of Existing Lockers at Coronado High School Athletics Dressing Rooms” by Approval to Utilize the Piggyback Bid Process** #73

Motion: Shepherd Second: Ovrom Vote: 3-2. Members Shepherd, Ovrom, Simon voted yes. Members Hakes and Kracht voted no.

4.8 **Award Contract for the Coronado Unified School District “Pilot Security System – Procurement and Installation** #74

Motion: Ovrom Second: Hakes to TABLE this item and bring back to the June 26, 2014, Board Meeting Vote: 5-0.

4.9 **Award Contract for the Coronado Unified School District Calnet 2 “Phase 6 Wireless Network Expansion at Coronado High School (Gym Area) and Village Elementary”** #75

Motion: Simon Second: Kracht Vote: 5-0

**5.0 REPORTS (See Agenda for Written Reports)**

5.1 Silver Strand State Preschool Program Self-Evaluation Annual Report

5.2 Business Services Report

Assistant Superintendent Butler presented an overview of the DRAFT 2014-15 General Fund Budget. This was approximately the same budget presented to the Board at the Second Interim on March 4, 2014. Since Prop E was not successful all layoffs, site cuts, and department cuts remained within this budget proposal.

**6.0 ACTION ITEMS**

6.1 **Public Hearing on the 2014-15 Proposed Budget**

The Public Hearing was called at 8:50 pm. There were no comments and the Public Hearing closed at 8:50 pm.

6.2 **Public Hearing on the 2014-15 Proposed Local Control Accountability Plan**

The Public Hearing was called at 9:05 pm. The Public Hearing closed at 9:20 pm.

6.3 **Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits** #76

Motion: Hakes Second: Simon Vote: 5-0

6.4 **Adopt Resolution Regarding Elimination of Classified Positions: Box Office and House Manager; Theater Lighting Stage Technician; Corresponding Layoff of Classified Employees** #77

Motion: Hakes Second: Shepherd Vote: 5-0

**7.0 ORGANIZATIONAL BUSINESS**

**7.1 Proposed List of Agenda Items for Future Board Meetings**

**7.2 Upcoming Governing Board Meetings**

- Regular Board Meeting, June 26, 2014, 4:30 PM, District Office Board Room

**8.0 CONVENE TO CLOSED SESSION**

The meeting convened to Closed Session at 10:00 PM

**9.0 RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 11:10 PM

**10.0 ADJOURN**

The meeting adjourned at 11:10 PM

**Approved:**

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Jeffrey Felix, Ed. D.  
Secretary to the Board of Education



CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
UNADOPTED MINUTES  
June 26, 2014, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Keelin Shaughnessy  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board Members were present: Dawn Ovrom, Maria Simon, Ledyard Hakes Bruce Shepherd, and Brenda Kracht. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shaughnessy was absent.

**2.0 OPEN SESSION**

**2.1 Pledge of Allegiance**

**2.2 Approve the Agenda**

**#78**

Agenda Items 5.1 was moved to follow Agenda Item 5.3.

Motion: Hakes Second: Shepherd Vote: 5-0

The minutes of this meeting pertaining to Agenda Item 4.1, Coronado Pathways Charter School 2014-15 Budget Report, will clarify that the unassigned reserves that is noted are actually a running total of the amount of money that is owed back to the District.

**2.3 Shareholder Report**

- Tamara O'Brien, President of the Coronado Teachers Association, said two main goals of ACT this coming year will be collaboration and communication. ACT is looking forward to an open collaborative relationship.

**2.4 Comments from Board Members**

- None

**3.0 COMMENTS FROM THE AUDIENCE**

- None

**4.0 REPORT (See Agenda for Written Report)**

**4.1 Coronado Pathways Charter School 2014-15 Budget Report**

**5.0 ACTION ITEMS**

**5.2 Adopt the Coronado Unified School District 2014-15 Budget #79**

Melissa Perkins addressed the Board with concerns regarding the budget cuts and the effect it will have on our specialized programs.

Motion: Shepherd Second: Simon, to replace Proposed Resolution 14-06-01(see attached) Vote: Motion Failed: 1-4. Member Shepherd voted yes. Members Kracht, Simon, Hakes, and Ovrom voted no.

Motion: Hakes Second: Kracht, to approve the Budget as incorporated within the amended Resolution#14-06-01, in Agenda Item 5.3

Vote: 4-1. Members Ovrom, Kracht, Hakes, and Simon voted yes. Member Shepherd voted no.

**5.3 Adopt Resolution to Identify the Amount of Expenditure Reductions Needed in 2015-16 and 2016-17 #80**

Motion: Simon Second: Kracht, to adopt the Resolution (see attached) with the following revision:

**NOW, THEREFORE, BE IT RESOLVED**, that the District will implement at least \$1,700,000 in 2015-16 in ongoing expenditure reductions.

Vote: 4-1. Members Simon, Kracht, Ovrom, and Shepherd voted yes. Member Hakes voted no.

**5.1 Approve the Tentative Agreement between the Association of Coronado Teachers and Coronado Unified School District #81and #82**

Motion: Shepherd Second: Simon, to approve Article I, Article XII, Article XIV, Article XVII, Article XIX, Article XX, and Article XXII as presented. Vote: 5-0.

Motion: Hakes Second: Kracht, to approve Article XV as presented. Vote: 4-1, Members Kracht, Hakes, Simon, and Ovrom voted yes. Member Shepherd voted no

**5.4 Adopt Resolution Authorizing an Education Protection Account to Receive and Disburse Revenue Derived from Incremental Increases in Taxes Imposed by Article XIII, Section 36[f] #83**

Motion: Hakes Second: Simon Vote: 5-0

**5.5 Approve Memorandum of Agreement between the Coronado Unified School District and Lenoir-Rhyne University #84**

Motion: Simon Second: Hakes Vote: 5-0

5.6 **Approve/Ratify Contracts for Services** #85

Motion: Simon Second: Hakes Vote: 5-0

5.7 **Adopt Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2014-2015 School Year for the California State Preschool Program at Silver Strand School and Authorizing Staff to Sign the Contract** #86

Motion: Hakes Second: Simon Vote: 5-0

5.8 **Approve the Adoption of the Local Control Accountability Plan (LCAP) for Coronado Unified School District for the 2014-15, 2015-16, and 2016-17 School Years** #87

John Bonnett requested that the Board reinstate the custodian position; Sue Melnick, who was representing the ACT Board spoke of class size, LCAP funds being allocated for security, and special education programs were downgraded due to IEP's no longer in effect. Tamara O'Brien, also representing ACT Board, spoke of the allocation of money from LCAP for security cameras. She said this is an expense the District does not need to spend money on.

Motion: Hakes Second: Simon Vote: 5-0

5.9 **Adopt AP World History Textbook for Coronado High School** #88

Motion: Kracht Second: Simon Vote: 4-1. Members Kracht, Simon, Ovrom, and Shepherd voted yes. Member Hakes voted no.

5.10 **Award Contract for the Coronado Unified School District "Pilot Security System - Procurement and Installation of an Access Control, Intercom and Video Surveillance Project" at Palm Academy During the Summer of 2014 (Action) TABLED on June 12, 2014** #89

Tamara O'Brien addressed the Board and stated she was not in support of this item.

Motion: Kracht Second: Shepherd, to **TABLE** this item until April, 2015.

Vote: 4-1; Members Kracht, Shepherd, Ovrom, and Hakes voted yes. Member Simon voted no.

5.11 **Award Bid for the CUSD 2013/14-002 Concrete and Railing Repair – Coronado High School Stadium Bleachers** #90

Motion: Shepherd Second: Hakes, to reject all bids on the grounds that all of the bids received were of a higher dollar amount than expected. The District intends to revise the scope of the project and rebid it at a later date. Vote: 4-1; Members Kracht, Hakes, Shepherd, and Ovrom voted yes. Member Simon voted no.

**5.12 Award Bid for the CUSD 2013/14-003 Lock Retrofit – District-wide Facilities #91**

Motion: Ovrom Second: Simon Vote: 3-2. Members Ovrom, Simon, and Shepherd voted yes. Members Hakes and Kracht voted no.

**6.0 ORGANIZATIONAL BUSINESS**

**8.1 Proposed List of Agenda Items for Future Board Meetings**

Member Hakes requested the formation of an Oversight Committee for project-based Facilities review.

**8.2 Upcoming Governing Board Meetings**

- Regular Board Meeting, August 21, 2014, 4:30 PM, District Office Board Room

**7.0 CONVENE TO CLOSED SESSION**

The meeting convened to Closed Session at 8:20 PM

**8.0 RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 10:45 PM and reported out the following statement: The Governing Board concluded that Dr. Felix has been an effective employee and merits a strong distinctly positive review for the 2013-2014 school year.

**9.0 ADJOURN**

The meeting adjourned at 10:45 PM

**Approved:**

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Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

Coronado Unified School District  
Resolution Number \_\_\_\_\_

**RESOLUTION TO ADOPT BUDGET FOR 2014-15 FISCAL YEAR**

WHEREAS, the Board of Education has a fiduciary duty to meet its financial obligations in the current fiscal year and two subsequent fiscal years pursuant to Education Code Section 42127; and

WHEREAS, the Superintendent has proposed a budget for the 2014-15 fiscal year which is attached hereto at Attachment A and which contemplates \$1,700,000 in expenditure cuts, but which leaves the District with an anticipated deficit of \$600,000 in the amount of revenues anticipated for such fiscal year relative to anticipated expenditures for such fiscal year; and

WHEREAS, the Board of Education desires to approve said budget, subject to the modifications set forth herein (and in a manner which permits the District to meet its obligations under Education Code Section 42127);

NOW, THEREFORE, BE IT RESOLVED, that the district hereby adopts and approves the budget attached hereto at Attachment A for the 2014-15 fiscal year, subject to the following:

(1) Up to \$1,700,000 of the expenditure cuts for the 2014-15 fiscal year will be selected from the potential budget cuts identified in Attachment B hereto; and

(2) At least \$450,000 in additional expenditure cuts will be achieved through elimination of 5 student days from the 2014-15 school year (relative to the number in the academic calendar previously approved by the Board of Education), with a corresponding percentage reduction in the gross compensation payable to each employee whose employment otherwise would call for the individual to work 185 days in the 2014-15 school year (for purposes of clarification, this reduction (a) will maintain the number of student days in the 2014-15 school year at 175 days and (b) will be accompanied by a like percentage reduction in the number or working days, and the gross compensation, for personnel whose employment otherwise would be required to work a number of days other than 185 days in the 2014-15 school year); provided, however, that in no event shall the gross compensation payable to any full time teacher in the 2014-15 fiscal year be reduced below \$40,000 per year; and

(3) Additional expenditure cuts, not to exceed \$150,000 in the aggregate, will be achieved through expenditure cuts made in other District departments or expenditure categories, excluding the school sites; and

BE IT FURTHER RESOLVED, that the Board of Education understands that some of the foregoing expenditure cuts may be subject to negotiation with certain of the employee groups within the District, and that the Superintendent is instructed to commence such negotiations immediately; and

BE IT FURTHER RESOLVED, that the Superintendent is instructed to revise the attached budget to implement the foregoing no later than August 31, 2014, and to provide the revised budget to the Board of Education for ratification by no later than the provision of the 2014-15 First Interim Budget Report; and

Clerk/Secretary of the Governing Board

**CORONADO UNIFIED SCHOOL DISTRICT**  
**Resolution #14-06-01**

**RESOLUTION TO IDENTIFY THE AMOUNT OF EXPENDITURE REDUCTIONS  
NEEDED IN 2015-16 AND 2016-17 AND TO REQUIRE THAT A LIST OF EXPENDITURE  
REDUCTIONS FOR 2015-16 BE INCLUDED IN THE  
2014-15 SECOND INTERIM REPORT**

**WHEREAS**, the Governing Board has a fiduciary duty to meet its financial obligations in the current fiscal year and two subsequent fiscal years pursuant to Education Code 42127; and

**WHEREAS**, for 2015-16 and 2016-17, it is projected that the District will need to implement expenditure reductions of \$1,100,000 and \$2,000,000 respectively; and

**WHEREAS**, while these actions must be taken to maintain the fiscal stability of the District, the Governing Board will continue to make every effort to sustain a high quality education program for our students; and

**NOW, THEREFORE, BE IT RESOLVED**, that the District will implement at least \$1,700,000 in 2015-16 in ongoing expenditure reductions.

**BE IT FURTHER RESOLVED**, that the District will submit a detailed plan of expenditure reductions for 2015-16 with the 2014-15 Second Interim Report. This resolution becomes supplemental to the District's 2014-15 Adopted Budget.

**PASSED AND ADOPTED** by the Governing Board on June 26, 2014, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )  
 ) SS  
COUNTY OF SAN DIEGO )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Governing Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

## AGENDA – August 21, 2014

### 4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### **BUSINESS & FISCAL MANAGEMENT**

##### 4.2 Approve/Ratify Purchase Orders and Warrants (Action)

#### **Background Information:**

A list of all purchase orders has been submitted to the Governing Board per Education Code 39657. Warrants submitted for ratification and approval represent invoiced payments against purchase orders previously approved. Warrants were audited and approved by the County Superintendent of Schools prior to payment.

#### **Report:**

Separate cover

#### **Financial Impact:**

Purchase Orders	May 1, 2014 through May 31, 2014	\$283,618.68
Purchase Orders	June 1, 2014 through June 30, 2014	\$240,373.24
Commercial Warrants	July 1, 2014 through July 31, 2014	\$363,638.18

#### **Superintendent's Recommendation:**

*JPF*

That the Board approve/ratify the listed purchase orders and warrants.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_



## AGENDA – August 21, 2014

### 4.0 **CONSOLIDATED MOTION FOR CONSENT CALENDAR**

#### **BUSINESS & FISCAL MANAGEMENT**

##### 4.3 Approve/Ratify Contracts for Services (Action)

#### **Background Information:**

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

#### **Report:**

The following contracts need the approval/ratification of the Board.

<b>Name</b>	<b>Description</b>	<b>Dates</b>	<b>Amount</b>	<b>Source of Funds</b>
<b>Aces</b>	Student A	4/03/14-6/30/14	\$20,950	Special Ed
<b>AT&amp;T - CISCO</b>	SmartNet	7/01/14-6/30/17	\$149,756.10	General Fund
<b>Family Life Center</b>	Master Contract	4/25/14-6/30/14	Per Fee Schedule	Special Ed
<b>Family Life Center</b>	Student B	4/25/14-6/30/14	\$27,147.76	Special Ed
<b>Haiku Learning</b>	Website Hosting of a Districtwide Learning Management System	7/01/14-6/30/15	Amend by \$8,530.79	General Fund
<b>MOU Between CUSD &amp; Southwestern Community College District</b>	Formation of a Consortium to Improve Delivery of Adult Education	3/03/14-6/30/15	N/A	Adult Education
<b>Nestle Waters North America Inc.</b>	Provide Bottled Water, Dispensers, and Equipment Services	6/27/14-6/26/15	\$3,400	General Fund
<b>O. T. ETC Inc.</b>	Student C	9/30/13-7/05/14	\$2,520	Special Ed

<b>PT in Motion</b>	Student D	7/01/13-10/18/14	\$5,075	Special Ed
	Student E	9/30/13-7/05/14	\$6,300	
	Student F	7/01/13-6/30/14	\$3,500	
	Student G	9/01/13-6/30/14	\$3,500	
	Student H	9/01/13-6/30/14	\$1,000	
	Student I	7/01/13-6/30/14	\$350	
	Student J	4/15/13-6/30/13	\$1,925	
	Student K	6/01/13-6/30/13	\$700	
	Student L	9/12/13-9/12/14	\$2,800	
	Student M	9/01/12-9/30/12	\$550	
	Student N	9/01/12-12/31/12	\$875	
	Student O	9/01/12-9/30/12	\$700	
	Student P	9/12/13-6/30/14	\$1,400	
<b>Scripps Memorial Hospital</b>	Student Q	4/16/14-6/30/14	\$1,100	Special Ed
<b>SDUSD, Mental Health Systems &amp; Local Educational Agencies San Diego County</b>	STEPS Program	7/01/14-6/30/15	Per Fee Schedule	Special Ed
<b>Techmasters, Inc.</b>	Management Support	7/01/13-6/30/14	Amend by \$5,000	General Fund
<b>TIEE Cook Educational Center</b>	Master Contract	4/21/14-6/30/14	Per Fee Schedule	Special Ed
<b>TIEE Cook Educational Center</b>	Student R	4/21/14-6/30/14	\$14,065.80	Special Ed
<b>West Shield Adolescent Services</b>	Student S	4/01/14-6/30/14	\$5,700	Special Ed

**Financial Impact:**

The contracts listed above are included in the 2013-14 budget and 2014-15 budgets, as applicable.

*JPF*

**Superintendent's Recommendation:**

That the Board approve/ratify the contracts for services.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_

## AGENDA – August 21, 2014

### 4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### PERSONNEL

##### 4.4 Approve Certificated Personnel Register (Action)

#### APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Bagg, Tiffany	Program Special. Career Pathways 0.50	Range 5, Step 9	8/18/14
Bagg, Tiffany	Program Specialist CTE/ROP 0.50	Range 5, Step 9	8/18/14
Bertelsen, Mia	Teacher 0.5145 FTE CHS (moved from Vill)	Range 6, Step 21	8/18/14
Bucceri, Riana	Curriculum Writer Career Pathways 0.60	Range 5, Step 10	8/18/14
Centi, Katie	School Psychologist District	Range 6, Step 6	8/18/14
Hurley, Amy	Speech Lang. Path. District	Range 4, Step 7	8/18/14
Killacky II, Kevin	Teacher P.E. 0.50 FTE Village	Range 4, Step 2	8/18/14
Simmons, Shane	Teacher (hourly) High School/CoSA CLAD Permit Waiver		8/01/14

#### APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Barton, Pamela	Teacher Village	Personal	8/18/14-6/12/15
Boeck, Hannah	Speech and Language Pathologist District	Maternity	8/18/14-10/27/14
Ellison, Amanda	Senior Lifeguard BBMAC	Maternity	8/14/14-9/29/14
Hunsaker, Sarah	Teacher Village	Maternity	8/18/14-10/31/14
Lively, Kristin	Teacher CMS	Maternity	9/15/14-12/8/14

**APPROVE RESIGNATION**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Chiate, Carlee	ERMS Social Worker District	Personal	8/08/14
Eddington, Erinn	Teacher CHS	Personal	6/06/14
Farrar, James	Teacher CHS	Personal	6/06/14
Fisher, Leslie	Teacher CMS	Personal	6/06/14
Galligan, Patrick	Teacher CHS ROP	Personal	6/06/14
Olson, Erik	Teacher ROP CHS	Personal	6/06/14
Rancourt, Justin	Teacher District	Personal	6/06/14
Sanchez, Ruben	Psychologist District	Personal	6/30/14
South, Melissa	Teacher Sp.Ed./Math CHS	Personal	6/06/14

**Superintendent's Recommendation:***JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Certificated Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

## **AGENDA – August 21, 2014**

### **4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

#### **PERSONNEL**

##### **4.5 Approve Classified Personnel Register (Action)**

#### **APPROVE EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Salary</b>	<b>Effective Date</b>
Arroyo, Jane	Food Service Worker II CMS	Range 3, Step 3	8/21/14
Eldridge, Whitney	Preschool Teacher Assist. Crown	Range 4, Step 3	8/21/14
Lang, Robin	Library Media Tech. CHS	Range 8, Step 3	8/21/14
Reyes, Christina	Preschool Teacher Assist. Crown	Range 4, Step 1	8/21/14
Ricks, Doris	Clerk Typist III CHS	Range 9, Step 8	8/21/14
Robertson, Kimberly	Instructional Assist. Strand State Preschool	Range 3, Step 3	8/21/14
Rowan, Erin	Clerk Typist II CHS	Range 8, Step 6	8/21/14
Smith, Sharlene	Food Service Worker II Village	Range 3, Step 2	8/21/14

#### **APPROVE LEAVE OF ABSENCE**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
McCartney, Misty	Instructional Assist. PE Village	Personal	6/06/14-6/10/15
Richard, Kim	Instructional Assist. CMS	Personal	6/06/14-6/12/15

**APPROVE RESIGNATION**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Carroll, Ruth Ann	Substitute Caller District	Personal	6/05/14
Holmes, Kristine	Instructional Assist. Village	Personal	6/05/14
Linares, Tanya	Child Care Worker	Personal	6/05/14
Luna, Arielle	Assist. Athletic Trainer CHS	Personal	6/05/14
Ricks, Doris	Clerk Typist III Village	Transferring to new position	6/30/14
Rowan, Erin	Clerk Typist II CHS Adult Education	Transferring to new position	6/24/14

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**Superintendent's Recommendation:***JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – August 21, 2014**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR:**

**BUSINESS & FISCAL MANAGEMENT**

- 4.6 Approve Transfer of General Fund Moneys to Coronado High School [CHS] Associated Student Body [ASB] (Action)

**Background Information:**

On September 25, 1995, the Office of County Counsel from the County of San Diego issued the following opinion concerning the transfer of school district general funds made to the ASB specifically for purposes of athletic equipment, supplies and uniforms:

“...It would not appear to be inconsistent with or prohibited by the Education Code. It should be noted that any funds transferred by a school district to a student body organization would become funds of the student body organization and could be expended by it for any purpose within its authority, unless the donation of funds contained a restriction on the use of the funds which was accepted by the student body organization upon its acceptance of the donation...”

**Report:**

The Athletic Director has requested the sum of \$18,215 be transferred to the CHS ASB to pay for sports operating expenses. This is based on the stipulation the ASB provides the District Business Office with an accurate and timely accounting for all revenues and expenditures. The District Business Office has the right to review and make recommendations to the Board on the accounting of the ASB.

**Financial Impact:**

Transfer of general fund moneys to CHS ASB. Money has been budgeted in this program.

**Superintendent’s Recommendation:**

*JPF*

That the Board approve a transfer of general fund moneys in the amount of \$18,215 to CHS ASB for sports operating expenses for 2014-15.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

## CORONADO HIGH SCHOOL ATHLETICS

650 D Avenue Coronado, CA., 92118

INVOICE NUMBER: GENERAL

DATE: July 18, 2014

TO: Coronado Unified School District  
201 Sixth Street  
Coronado, CA. 92118

FROM: Coronado High School ASB  
650 D Ave.  
Coronado, CA. 92118

Please expend the funds from the following accounts and in the following amounts to cover operating expenses for the Athletic Department for the 2014-2015 school year:

FUND#	FUND NAME	AMOUNT
200—202	D.F. Athletic Medical	\$ 400.00
200—204	D.F. Baseball	300.00
200—206	D.F. Boys' Basketball	250.00
200—208	D.F. Girls' Basketball	250.00
200-210	D.F. Cross Country	200.00
200-212	D. F. Football	1500.00
200-215	D.F. Golf Boys	500.00
200-216	D.F. Boys' Soccer	250.00
200-218	D.F. Girls' Soccer	250.00
200-220	D.F. Softball	300.00
200-222	D.F. Swimming	350.00
200-224	D.F. Boys' Tennis	300.00
200-226	D.F. Girls' Tennis	300.00
200-228	D.F. Track	300.00
200-230	D.F. Women's Volleyball	250.00
200-232	D.F. Boys' Waterpolo	250.00
200-234	D.F. Sports' Fees	2000.00
200-236	DF Facilities-Repair	5000.00
200-241	D.F. Girls' Waterpolo	250.00
200-242	AD Account	3665.00
200-248	D.F. Girls' Golf	500.00
200-249	D.F. Men's Lacrosse	300.00
200-251	D.F. Girls' Lacrosse	300.00
200-253	D.F. Men's Volleyball	250.00
	<b>TOTAL PAYMENT</b>	<b>\$18215.00</b>



**AGENDA – August 21, 2014**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR:**

**BUSINESS & FISCAL MANAGEMENT**

- 4.7 Authorize an Interfund Transfer from Fund 35-00 to Fund 40-00 for Reimbursement in an Amount not to Exceed \$1,400,000.000 for the Coronado High School Theater Project Completed November 18, 2010 (Action)

**Background Information:**

The Coronado High School Theater Project was completed November 18, 2010. Typically State construction funds authorized by the State Allocation Board are deposited into Fund 35-00, County School Facilities Fund. During construction of this particular project, funds authorized by the State Allocation Board were received later than construction needs dictated. Per the attached spreadsheet, approximately \$1.83 million of the \$3.01 million dollar project was paid from Fund 40-00, Special Reserve Fund for Capital Outlay Projects. The intention was to reimburse Fund 40-00 reserves once the State funds were received. The correct accounting procedure for project costs incurred during prior fiscal years is to record an Interfund Transfer to the fund that incurred the project costs.

**Financial Impact:**

There is no net new funding to the District as a result of this action

**Superintendent's Recommendation:**

*JPF*

That the Board approve the Interfund Transfer of not more than \$1,400,000.00 from Fund 35-00 to Fund 40-00.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
JRM Architecture	90004576	40-00	6210		21,953.84					PMT - Inv COR268-091509
JRM Architecture	90004637	40-00	6210		4,068.56					PMT - Inv COR268-093009
JRM Architecture	12-872227	40-00	6210		6,307.26					PMT - Inv 268-121610
HVAC Engineering Inc.	12-886681	40-00	6210		1,480.00					PMT - Inv 5380
JRM Architecture	12-897628	40-00	6210		1,266.63					PMT - Inv 268030211
JRM Architecture	12-956566	40-00	6210		282.10					PMT - Inv COR268-081511
JRM Architecture	12-098096	40-00	6210		2,330.90					PMT - Inv COR268-091012
JRM Architecture	12-114922	40-00	6210		160.00					PMT - Inv COR268-100812
Division of State Architects (DSA)	12-718785	40-00	6220		15,763.33					PMT - Inv 1008
Division of State Architects (DSA)	1176	40-00	6220		867.01					PMT - Inv XXX
California Department of Education	12-857928	40-00	6230		1,077.55					PMT - Inv C-043185
Soltek Pacific	12-836648	40-00	6270		<b>55,557.18</b>	906,610.18				PMT - Appl 3
City National Bank	12-36647	40-00	6270			100,734.46				PMT - Appl 3Esc
Soltek Pacific	12-857934	40-00	6270			200,762.23				PMT - Appl 4
Soltek Pacific	12-857934	40-00	6270			59,063.13				PMT - Appl 5
City National Bank	12-857930	40-00	6270			28,869.48				PMT - Appl 4Esc
City National Bank	12-872222	40-00	6270			19,667.88				PMT - EscAppl 6
Soltek Pacific	12-877223	40-00	6270			177,010.88				PMT - Appl 6
SD County Office of Education	12-844130	40-00	6272			12,500.00				PMT - Inv COR 10-11-1
Thyssenkrupp Elevator Corporation	12-838347	40-00	6274			298.00				PMT - Inv 1037053925
CS & Associates, Inc.	90004929	40-00	6285			3,540.50				PMT - Inv 2401
CS & Associates, Inc.	90004975	40-00	6285			3,540.50				PMT - Inv 2402 (12-838343)
CS & Associates, Inc.	12-857931	40-00	6285			7,081.00				PMT - Inv 2405
CS & Associates, Inc.	12-858421	40-00	6285			3,540.50				PMT - Inv 2403
CS & Associates, Inc.	12-872226	40-00	6285			3,540.50				PMT - Inv 2406
Testing Engineers - Vertical V	12-844131	40-00	6280			<b>1,526,759.24</b>	5,398.14			PMT - Inv 0001677 (Pd 12-844131 11/16/10)
Testing Engineers - Vertical V	12-850854	40-00	6280				4,416.66			PMT - Inv 0001889 (PO-N1754) 12-850854 11/18/10
Testing Engineers - Vertical V	12-872231	40-00	6280				4,662.03			PMT - Inv 0002477 (12-872231 11/18/2010)
Testing Engineers - Vertical V	12-896579	40-00	6280				3,762.34			PMT - Inv 0002718
Ninyo & Moore	90004933	40-00	6290				<b>18,239.17</b>	466.00		PMT - Inv 150908
Ninyo & Moore	12-844128	40-00	6290					3,433.75		PMT - Inv 151809
Ninyo & Moore	12-857060	40-00	6290					1,246.25		PMT - Inv 152375
Ninyo & Moore	12-872229	40-00	6290					1,394.94		PMT - Inv 153564
Ninyo & Moore	12-896578	40-00	6290					990.00		PMT - Inv 154509
Apple Computers	12-808465	40-00	4310					<b>7,530.94</b>	249,596.81	PMT - Inv 9841916855 Ipod touch/prot cover
Apple Computers	12-830744	40-00	4310						25,659.75	PMT - Inv 9841872863 APS custom setup
San Diego Stage & Lightning	12-070969	40-00	4310						6,698.57	PMT - Inv 121273-1 (PD 07/12/12)
Richard Preston Tschiegg	90005375	99-00	6274			7,207.88			<b>281,955.13</b>	PMT - Inv 01-06-2012
JRM Architecture	90004637	99-10	6210		17,678.70					PMT - Inv COR268-103109
JRM Architecture	90004658	99-10	6210		65,551.72					PMT - Inv COR268-120809
JRM Architecture	90004747	99-10	6210		34,597.17					PMT - Inv Cor268-020510
JRM Architecture	90004784	99-10	6210		5,120.76					PMT - Inv COR268-040710
JRM Architecture	90004784	99-10	6210		5,120.76					PMT - Inv COR268-040710
JRM Architecture	90004884	99-10	6210		14,601.08					PMT - Inv COR268-062210 (Pd 07/28/10)
JRM Architecture	90004975	99-10	6210		26,613.17					pmt - INV COR268-092010 (12-838345)
Soltek Pacific	90004905	99-10	6270			79,842.78				PMT - Appl 1
City National Bank	90004895	99-10	6270			8,871.42				PMT - Appl 1Esc
Soltek Pacific	90004939	99-10	6270			687,212.60				PMT - Appl 2
City National Bank	90004928	99-10	6270			76,356.96				PMT - Appl 2Esc

SD County Office of Education	90004706	99-10	6272		18,110.48			PMT - Inv 1004
SD County Office of Education	90004807	99-10	6272		11,540.00			PMT - Inv COR-09-10-3
SD County Office of Education	90004875	99-10	6272		18,011.50			PMT -Inv COR09-10-4
SD County Office of Education	90005129	99-10	6272		18,011.50			PMT - Inv COR10-11-2 (2ND QTR FY2010-2011)
SD County Office of Education	90005207	99-10	6272		15,200.00			PMT - Inv COR10-11-3
Testing Engineers - Vertical V	90004940	99-10	6280			5,152.77		PMT - Inv 0001190
Testing Engineers - Vertical V	90004975	99-10	6280			3,844.13		PMT - Inv 0001451 (12-838348)
Testing Engineers - Vertical V	9000XXXX	99-10	6280			490.74		PMT - Inv 0003640
					<b>1,526,759.24</b>	<b>18,239.17</b>	<b>7,530.94</b>	<b>281,955.13</b>
								<b>1,834,484.48</b>

EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District:	County:	Project Number:	Report Number:
Coronado Unified School District	San Diego	Project Name: Coronado High School - CHS Theater Project (SW CHS Theater)	

Project Warrant Report (SAB 184a)

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
10/21/09	JRM Architecture	90004576	40-00	6210		21,953.84					PMT - Inv COR268-091509
12/16/09	JRM Architecture	90004637	99-10	6210		17,678.70					PMT - Inv COR268-103109
12/16/09	JRM Architecture	90004637	40-00	6210		4,068.56					PMT - Inv COR268-093009
12/30/09	JRM Architecture	90004658	99-10	6210		65,551.72					PMT - Inv COR268-120809
03/24/10	JRM Architecture	90004747	99-10	6210		34,597.17					PMT - Inv Cor268-020510
04/28/10	JRM Architecture	90004784	99-10	6210		5,120.76					PMT - Inv COR268-040710
04/28/10	JRM Architecture	90004784	99-10	6210		5,120.76					PMT - Inv COR268-040710
06/30/10	JRM Architecture	90004884	99-10	6210		14,601.08					PMT - Inv COR268-062210 (Pd 07/28/10)
11/04/10	JRM Architecture	90004975	99-10	6210		26,613.17					pmt - iNV COR268-092010 (12-838345)
02/05/11	JRM Architecture	12-872227	40-00	6210		6,307.26					PMT - Inv 268-121610
03/10/11	HVAC Engineering Inc.	12-886681	40-00	6210		1,480.00					PMT - Inv 5380
04/08/11	JRM Architecture	12-897628	40-00	6210		1,266.63					PMT - Inv 268030211
09/15/11	JRM Architecture	12-956566	40-00	6210		282.10					PMT - Inv COR268-081511
10/05/12	JRM Architecture	12-098096	40-00	6210		2,330.90					PMT - Inv COR268-091012
11/15/12	JRM Architecture	12-114922	40-00	6210		160.00					PMT - Inv COR268-100812
12/16/09	Division of State Architects (DSA)	12-718785	40-00	6220		15,763.33					PMT - Inv 1008
08/30/11	Division of State Architects (DSA)	1176	40-00	6220		867.01					PMT - Inv XXX
12/17/10	California Department of Education	12-857928	40-00	6230		1,077.55					PMT - Inv C-043185
08/12/10	Soltek Pacific	90004905	99-10	6270			79,842.78				PMT - Appl 1
08/12/10	City National Bank	90004895	99-10	6270			8,871.42				PMT - Appl 1Esc
09/09/10	Soltek Pacific	90004939	99-10	6270			687,212.60				PMT - Appl 2
09/09/10	City National Bank	90004928	99-10	6270			76,356.96				PMT - Appl 2Esc
10/27/10	Soltek Pacific	12-836648	40-00	6270			906,610.18				PMT - Appl 3
10/27/10	City National Bank	12-36647	40-00	6270			100,734.46				PMT - Appl 3Esc
12/17/10	Soltek Pacific	12-857934	40-00	6270			200,762.23				PMT - Appl 4
12/17/10	Soltek Pacific	12-857934	40-00	6270			59,063.13				PMT - Appl 5
12/17/10	City National Bank	12-857930	40-00	6270			28,869.48				PMT - App1 4Esc
02/04/11	City National Bank	12-872225	40-00	6270			19,667.88				PMT - EscAppl 6
02/08/11	Soltek Pacific	12-8772230	40-00	6270			177,010.88				PMT - Appl 6
02/11/10	SD County Office of Education	90004706	99-10	6272			18,110.48				PMT - Inv 1004
05/19/10	SD County Office of Education	90004807	99-10	6272			11,540.00				PMT - Inv COR-09-10-3
07/23/10	SD County Office of Education	90004875	99-10	6272			18,011.50				PMT -Inv COR09-10-4
11/16/10	SD County Office of Education	12-844130	40-00	6272			12,500.00				PMT - Inv COR 10-11-1
04/21/11	SD County Office of Education	90005129	99-10	6272			18,011.50				PMT - Inv COR10-11-2 (2ND QTR FY2010-2011)
06/24/11	SD County Office of Education	90005207	99-10	6272			15,200.00				PMT - Inv COR10-11-3
10/29/10	Thyssenkrupp Elevator Corporation	12-838347	40-00	6274			298.00				PMT - Inv 1037053925
01/30/12	Richard Preston Tschiegg	90005375	99-00	6274			7,207.88				PMT - Inv 01-06-2012
09/09/10	CS & Associates, Inc.	90004929	40-00	6285			3,540.50				PMT - Inv 2401
11/04/10	CS & Associates, Inc.	90004975	40-00	6285			3,540.50				PMT - Inv 2402 (12-838343)
12/17/10	CS & Associates, Inc.	12-857931	40-00	6285			7,081.00				PMT - Inv 2405
12/20/10	CS & Associates, Inc.	12-858421	40-00	6285			3,540.50				PMT - Inv 2403
02/07/11	CS & Associates, Inc.	12-872226	40-00	6285			3,540.50				PMT - Inv 2406
09/09/10	Testing Engineers - Vertical V	90004940	99-10	6280				5,152.77			PMT - Inv 0001190
11/04/10	Testing Engineers - Vertical V	90004975	99-10	6280				3,844.13			PMT - Inv 0001451 (12-838348)
11/16/10	Testing Engineers - Vertical V	12-844131	40-00	6280				5,398.14			PMT - Inv 0001677 (Pd 12-844131 11/16/10)
11/18/10	Testing Engineers - Vertical V	12-850854	40-00	6280				4,416.66			PMT - Inv 0001889 (PO-N1754) 12-850854 11/18/10

EXPENDITURE WORKSHEET

Detailed Listing of Project Expenditures (SAB 184a)

School District:	County:	Project Number:	Report Number:
Coronado Unified School District	San Diego	Project Name: Coronado High School - CHS Theater Project (SW CHS Theater)	

Project Warrant Report (SAB 184a)

Date	Payee	Warrant Number	Fund Code	Object Code	Site (A)	Planning (B)	Construction (C)	Testing (D)	Inspection (E)	Furn' & Equip' (F)	Description / Purpose
02/05/11	Testing Engineers - Vertical V	12-872231	40-00	6280				4,662.03			PMT - Inv 0002477 (12-872231 11/18/2010)
04/07/11	Testing Engineers - Vertical V	12-896579	40-00	6280				3,762.34			PMT - Inv 0002718
06/30/11	Testing Engineers - Vertical V	9000XXXX	99-10	6280				490.74			PMT - Inv 0003640
09/09/10	Ninyo & Moore	90004933	40-00	6290					466.00		PMT - Inv 150908
11/16/10	Ninyo & Moore	12-844128	40-00	6290					3,433.75		PMT - Inv 151809
12/16/10	Ninyo & Moore	12-857060	40-00	6290					1,246.25		PMT - Inv 152375
02/07/11	Ninyo & Moore	12-872229	40-00	6290					1,394.94		PMT - Inv 153564
04/07/11	Ninyo & Moore	12-896578	40-00	6290					990.00		PMT - Inv 154509
08/11/10	Apple Computers	12-808465	40-00	4310						249,596.81	PMT - Inv 9841916855 Ipod touch/prot cover
10/13/10	Apple Computers	12-830744	40-00	4310						25,659.75	PMT - Inv 9841872863 APS custom setup
06/30/12	San Diego Stage & Lightning	12-070969	40-00	4310						6,698.57	PMT - Inv 121273-1 (PD 07/12/12)
Totals					-	224,840.54	2,467,124.36	27,726.81	7,530.94	281,955.13	Total Project Costs: 3,009,177.78

**AGENDA – August 21, 2014**

**4.0     CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**PERSONNEL**

4.8     Approve New Job Description for School Counselor/Clinical Worker (Action)

**Background Information:**

Job description for the following position has been created: School Counselor/Clinical Social Worker.

**Report:**

District staff defined the job tasks and responsibilities for this position. A search of job descriptions from other districts provided models for writing this job description.

The attached job description is presented for approval.

**Financial Impact:**

None for approval of job descriptions.

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**Superintendent's Recommendation:**

*JPF*

That the Board approve the new job description for School Counselor/Clinical Social Worker.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

### **School Counselor/Clinical Social Worker**

**BASIC FUNCTION:** The position of the School Counselor/Clinical Social Worker is a professional educator and clinician with specialized training in counseling and human behavior whose main focus is on the optimum development and learning efficiency of the individual student. The School Counselor/Clinical Social Worker works with students on developing emotional and social skills with peers and adults, as well as working closely with the staff on issues related to the educational and emotional success of students. A School Counselor/Clinical Social Worker reports directly to a site level administrator or designee under the general oversight of the Assistant Superintendent of Student Services.

#### **ESSENTIAL FUNCTIONS (E)**

- Counsel with students individually and in groups; assists them in developing decision making skills, formulating realistic goals, and making educational and career plans and choices **(E)**
- Conduct educational planning through articulations, orientation, and program placement **(E)**
- Disseminate educational and vocational information **(E)**
- Serve as a part of a team to ensure that mental health services successfully assist students in achieving academic success **(E)**
- Perform and or interpret individual assessments to determine educational and social emotional needs of students **(E)**
- Provide direct clinical services as a licensed qualified mental health professional to students diagnosed or at risk of mental health concerns **(E)**
- Facilitate and/or participate in group and individual meetings including Student Study Team, Individual Education Program (IEP) and Section 504 meetings **(E)**
- Provide contact and consultation to student and family members **(E)**
- Prepare case history information and develop service plans **(E)**
- Provide crisis intervention and treatment interventions for students and their families **(E)**
- Establish workload priorities and meet deadlines **(E)**
- Maintain appropriate history, health and medical billing records for each student **(E)**

#### **OTHER FUNCTIONS**

- Assist with the student registration process
- Edit/update student schedules and/or classroom placements and assist in resolving conflicts in student schedules as a result of the finalized master schedule
- Assists in monitoring and follow-up of “at-risk” students for the purpose of enhancing student success in school
- Assists in providing communication with outside agencies for the purpose of ensuring successful participation in the academic program

- Assists school sites in developing a safe and positive learning environment for the purpose of enhancing student success in school
- Assists school sites with “at-risk” student referral protocols for the purpose of providing the requested information, developing plans or services, and/or making recommendations
- Assists site administrators in planning and modifying student support services for identified “at-risk” students for the purpose of developing recommendations for services
- Communicates with parents, teachers, administrators, and other professional staff for the purpose of assisting them in the understanding and educational planning for students who demonstrate early warning signs of being or becoming “at-risk” for mental health concerns and school failure
- Cooperatively works with school psychologists and Individual Education Program (IEP) teams at sites for the purpose of providing services to students with disabilities who require counseling and other related services as specified in their IEP
- Cooperatively works with site and district administrators for the purpose of providing assistance to schools during crisis interventions.
- Coordinates and provides counseling and other intervention activities to students and families for the purpose of providing support for family support programs
- Identifies resources in the community and makes appropriate referrals for the purpose of providing support to students and families
- Keeps informed on the content and status of current legislation as it relates to “at-risk” students and student and family support service programs for the purpose of gaining needed information and/or making recommendations
- Prepares documentation (i.e. evaluations, observations, case management records, progress, contacts with parents, teachers and outside professionals, MediCal claim reports, etc.) for the purpose of providing written support, developing recommendations and/or conveying information
- Provides and coordinates parent education and staff in-service for the purpose of providing information on prevention of alcohol, tobacco, and drug abuse
- Provides classroom demonstrations on strategies (i.e. self-esteem, social skills, responsibility, coping, making wise choices, respecting others, etc.) for the purpose of ensuring successful participation in the academic program
- Provides parent education and staff in-service training related to mental health needs
- Performs other related duties and assignments as required



## **SKILLS, KNOWLEDGE AND ABILITIES**

### **SKILLS**

- Effective and excellent communication, using English in verbal and written form, use correct grammar, punctuation and spelling
- Possess and perform leadership and team building skills, strong organizational skills, high self-motivation and aptitude for diversification
- Strong behavior management experience and able to work effectively with severely learning/emotionally disabled adolescents and children
- Demonstrate positive working relationship with students, staff, and parents
- Work with diverse groups of students in varied socioeconomic and multicultural areas
- Establish workload priorities and meet timelines
- Provide services to students for the purposes of providing a safe learning atmosphere and higher academic achievement
- Operate standard office equipment including microcomputers and related software applications
- Plan and organize work
- Analyze situations accurately and adopt an effective course of action
- Work independently with little direction

### **KNOWLEDGE OF**

- Current practices in educational and clinical counseling, services for students at-risk for school failure, mental health issues and disabilities
- Knowledge of standard office equipment operation

### **ABILITY TO**

- Work effectively as part of a team in a collaborative manner
- Understand and interpret complex data and abstract concepts
- Conduct research necessary to develop behavior treatment plans
- Physically intervene with acting out, aggressive students in prescribed situations  
This includes, but is not limited to restraining, escorting or lifting students, climbing or running after them
- Lift and move at least 70 lbs.
- Understand and carry out oral and written instructions
- Maintain confidentiality of student records
- Meet schedules and deadlines
- Read/interpret/apply rules, regulations, policies
- Rapidly learn methods and materials used in a variety of situations
- Willingness to travel locally at times

## WORKING CONDITIONS

### ENVIRONMENT

- Indoor office environment
- Driving to consult with clients at their homes.

### PHYSICAL DEMANDS

- Hearing and speaking to exchange information in person and on the telephone;
- seeing to perform assigned duties;
- sitting or standing for extended periods of time;
- dexterity of hands and fingers to operate a computer keyboard and other office equipment
- kneeling, bending at the waist, and reaching overhead, above the shoulders and horizontally, to retrieve and store files and supplies
- lifting light objects.

## QUALIFICATIONS

**EXPERIENCE:** Any combination of training, experience, and/or education equivalent to master's degree in educational counseling and psychology, psychology, social work, or mental health counseling and one year experience with children and adolescents in an educational and/or mental health setting.

### EDUCATION:

#### **Licenses, Certifications, Bonding and/or Testing Required:**

**A.** Possession of a valid California Commission on Teacher Credentialing Pupil Personnel Services and/or Health Services Credential and/or Ph.D. in Psychology in addition to registration with the California State Board of Behavior Science as a Licensed Clinical Social Worker (LCSW) or Licensed Marriage and Family Therapist (LMFT) prior to employment,

or

**B.** Possession of registration with the California State Board of Behavior Science as a Licensed Clinical Social Worker (LCSW) or Licensed Marriage and Family Therapist (LMFT) and/or Ph.D. in Psychology prior to employment.

Possession of a valid California driver's license and availability of private transportation (mileage expense allowance provided). Some positions may require bilingual Spanish skills. DOJ and FBI fingerprint clearance required and pre-placement physical.

**SALARY:** Placement on the mid-management salary schedule depending on Licenses and Certifications.

## AGENDA – August 21, 2014

### 4.0 **CONSOLIDATED MOTION FOR CONSENT CALENDAR**

#### **INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

4.9 Approve the 2014-15 Consolidated Application (ConApp), Spring Release (Action)

##### **Background information:**

Each year the Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each District submits the spring release of the application to document participation in these programs and provide assurances that they will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

##### **Report:**

The 2014-15 ConApp is submitted for Board approval. The Spring Release was provided to the Board of Trustees under separate cover and is also available for review in the District Office. The guidance issued by the California Department of Education requires that Local Education Agency (LEA) Boards of Education approve the ConApp by August 31, 2014.

The 2014-15 projected funding for the categorical programs is as follows:

The ConApp includes:

- Title I, Part A (Basic Grant – \$147,183)
- Title II, Part A (Teacher Quality - \$49,036)
- Title III, Part A (Immigrant Students - \$9,145)
- Title III, Part A (LEP Students - \$5,879)

The total anticipated revenue for the above programs for 2014-15 is \$211,243. This figure may change upon final appropriation announcements.

The Winter Release of the Consolidated Application will be submitted in January 2015. The Winter Release reports the specific allocation of funds from state and federal agencies and how the District intends to distribute funds to schools and programs.

##### **Financial Impact:**

Based on projected figures, Coronado Unified School District will receive an estimated \$211,243.

##### **Superintendent's Recommendation:**



That the Board approve the 2014-15 Consolidated Application for Funding, Spring Release.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

## AGENDA – August 21, 2014

### 4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR:

#### **BUSINESS & FISCAL MANAGEMENT**

- 4.10 Award Bid for CUSD Bid #2014/15 – 001 Special Education Transportation Services—Non-Public Schools (Action)

#### **Background Information:**

A bid notice was placed in the *San Diego Union-Tribune* and the *San Diego Daily Transcript* on July 30, 2014, and August 6, 2014. One bid was received and opened on August 13, 2014, at 2:00 p.m. This is a mandated service which is dependent on special needs students per a student's IEP.

#### **Report:**

The result of the bid is as follows:

<b>Bidder:</b>	<b>Base Bid:</b>
CAV, Inc., dba Care-A-Van	<b>\$190.00 per route per instructional day</b>

#### **Financial Impact:**

Services provided under this bid, if approved, will be paid for from the Special Education departmental budget, which has already been budgeted at approximately \$210,000.

*JPF*

#### **Superintendent's Recommendation:**

That the Board award the bid for CUSD Bid #2014/15 – 001 Special Education Transportation Services – Non-Public Schools to CAV, Inc., dba Care-A-Van and authorize Administration to sign all documents.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

## **AGENDA—August 21, 2014**

### **5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

- 5.1 Learning and Instruction Report: Including Smarter Balanced Field Test Summary (2013-14), STAR Science Update, and CAASPP Testing Window for 2014-15

#### **Background Information:**

During the 2013-14 school year, the California Department of Education revised its entire state testing system. The previous Standardized Testing and Reporting (STAR) system has evolved into the new system called California Assessment of Student Performance and Progress, or CAASPP. The new CAASPP system includes:

- Smarter Balanced Assessment for grades 3-8 and 11 in English language arts (ELA) and mathematics. California is part of a multi-state consortium that uses this assessment to assess student achievement on the Common Core State Standards in ELA and math.
- California Standards Test (CST) for science only in grades 5, 8, and 10. CST for science will remain a part of CAASPP until a new state science assessment aligned to the Next Generation Science Standards (NGSS) is created which may be available in 2017.
- California Alternate Performance Assessment (CAPA) for identified students with special needs in grades 2-11 in English language arts, mathematics, and science (grades 5, 8, and 10).

#### **Report:**

##### **1) Smarter Balanced Assessment Field Test**

In the spring of the 2013-14 school year, students in grades 3-8 and grade 11 participated in a state-wide field test of the Smarter Balanced Assessment, a technology-based assessment. The SBA field test was required of all California public schools, and was an opportunity for school districts across the state to test local technology systems, and for staff and students to experience this assessment in preparation for the operational assessment for the 2014-15 school year. On June 6, the Smarter Balanced Consortium (21 states) marked a significant milestone, as the 12-week testing window for the Field Test came to a close. The scale and scope of this “practice run” of assessments was truly unprecedented. As of June 13, 2014, 4.2 million students completed the assessment, making this the largest online assessment in the nation’s history.

CUSD worked for three years in preparation for this assessment. CUSD’s technology infrastructure rebuild, the acquisition of hundreds of netbook computers with Department of Defense Project STEPS funding, and countless hours devoted to professional development, training, and management all significantly contributed to a nearly flawless field test experience for CUSD students. CUSD’s Smarter Balanced Assessment team, comprised of district and site administrators, technology resource teachers, and technology support staff debriefed the overall experience with the following results and next steps for 2014-15 when the tests are operational:

Category	2013-14 (Field Test)	2014-15 (Operational Test)
Devices/Technology Infrastructure	<ul style="list-style-type: none"> <li>• Plenty of devices, mice and headphones; back-up devices needed</li> <li>• Headphone systems different at each site</li> <li>• Bandwidth excellent; some sites did limit other internet access, but most did not</li> <li>• Tech support touched every device (1.5 hours per device)</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure device, headphone, and mice readiness</li> <li>• Bandwidth doubled spring 2014</li> <li>• Automated updates on lockdown browser for new Chrome devices</li> </ul>
Set-up and Training	<ul style="list-style-type: none"> <li>• Required district office administration and staff, registrars, site administration, technology support staff, technology resource teachers, teachers and counselors, special education department and student study team involvement</li> <li>• Significant hours to learn new system, train all appropriate staff</li> <li>• Synergy and CALPADS drove the student roster; some wait time required before new students can be assessed; clean student data is essential</li> <li>• IEP system (SAIS) of identifying designated supports for students is not completely aligned</li> <li>• Designated Support training for all staff</li> <li>• Communication was provided to all parents</li> </ul>	<ul style="list-style-type: none"> <li>• Continue trainings and professional development for all involved staff</li> <li>• Synergy and CALPADS requirements training</li> <li>• Designated Support training for all staff in order to provide appropriate supports for identified students</li> <li>• Readiness timeline to be revised based on new testing window</li> <li>• More parent communication and workshops</li> </ul>
Student Experience and Testing Schedule	<ul style="list-style-type: none"> <li>• Length of exam several hours; student stamina varied by site, level, and student</li> <li>• Entire 6-week window for the field test was used</li> <li>• Keyboarding ability, especially with elementary students; <i>Edutyping</i> keyboarding curriculum pilot</li> <li>• High school students' buy-in</li> <li>• Scheduling make ups was challenging</li> </ul>	<ul style="list-style-type: none"> <li>• The operational test will be doubled in length than the field test with the same 6-week window. Scheduling will be very tight</li> <li>• CUSD purchased <i>Edutyping</i> for K-6 keyboarding instruction</li> <li>• Grade 11 exam viewed by CDE, SBAC, and College Board as the main indicator of college and career readiness</li> <li>• Online testing experience with unique tools need to be regular part of instruction</li> </ul>

Reporting	<ul style="list-style-type: none"> <li>No test results for SBA, no API.</li> </ul>	<ul style="list-style-type: none"> <li>Parent will receive results for 2014-15. Reporting system will go through CA legislation fall 2014. No API for 2014-15 while CA revised entire accountability system.</li> </ul>
Implications for Instruction	<ul style="list-style-type: none"> <li>Build SBA-like assessment into CHS ELA and Math classes, especially for grade 11 and consider extrinsic motivation for CHS/Palm until students, staff, parents and system realize impact of the Grade 11 SBAC as the indicator of college and career readiness in ELA/Math</li> <li>Build in more online/Haiku exams in grades 3-8</li> <li>Embedded tools/supports should be familiar during instruction so they are not new for SBAC</li> <li>Academic vocabulary for all instruction for all students</li> <li>All students' ability to pull information from a variety of sources and the stamina to do this</li> <li>Consider benchmark and formative assessments for Grade 9 &amp; 10 &amp; 12; CAASPP is building interim assessments for this purpose</li> <li>Performance Tasks in ELA and math with similar types of question for assessment - all students</li> <li>Writing across the curriculum/on demand writing- all students</li> </ul>	

2) **STAR Science**

Students in grades 5, 8, and 10 participated in STAR Science assessment in 2013-14. Parents of these students will receive test results in September. Data for CST Science will be reported to the Governing Board in September.

3) **CAASPP Testing Window for 2014-15**

All CAASPP assessments for the 2014-15 school year will occur during a 6-week testing window. The testing window must begin on the day that represents 66% of the instructional year and last for six weeks. CUSD's CAASPP assessment window will start on Friday, March 6 and conclude on April 24, 2015. It is important to note that CUSD's spring break (March 30-April 6, 2015) will interrupt this testing window.

## AGENDA – August 21, 2014

### 5.0 PERSONNEL

#### 5.2 Human Resources Report: New Employees; and the Certificated Evaluation Process

##### **Background Information:**

Throughout the District, employees will see new faces as classified and certificated staff have transferred to other sites, moved into new positions and have resigned or retired. All new staff members were welcomed at the New Employee Orientation on August 15, 2014.

The August 21, 2014, Personnel Register documents the change in employment, yet it does not record the current number of vacancies both certificated and classified. A number of positions still remain vacant due to last minute resignations. All positions have been filled with either new employees or substitutes to start the new school year.

The Certificated Evaluation Process has been compiled in an easy reference guide for teachers. The 2014-2015 school year is the second year of implementation of the evaluation process. Progress Adviser and CUSD staff have worked closely to support teachers and administrators in the use of an online evaluation tool aligned to staff needs.

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This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.



## AGENDA – August 21, 2014

### 5.0 **BUSINESS AND FISCAL MANAGEMENT**

#### 5.3 Business Services Report

##### **Background Information:**

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

##### **Report:**

- A. Detail regarding project closeouts with the California Department of the State Architect is below. Highlighted items indicate changes from January 2014. Two projects have been closed out since then, and all of the ten remaining projects are progressing adequately. As of August 11, 2014, project status is:

DSA #	Project Name	Assistance From	Project Status	Next step
04-108126	Aquatic Center	Eric Hall & Associates (EH&A)	Change orders verified; final pay info to be reviewed by DSA for closeout	District to provide info, EH&A to submit to DSA
04-109219	Silver Strand	EH&A	Misc. forms under review by DSA; final pay info to be reviewed by DSA for closeout	District to provide info, EH&A to submit to DSA
04-103147	Sprint/ North Island	EH&A	Closed with certification	n/a
04-100625	Misc. Projects	EH&A	Misc. forms under review by DSA; final pay info to be reviewed by DSA for closeout	District to provide info, EH&A to submit to DSA
04-102284	Silver Strand	EH&A	Change orders needed from architect	EH&A needs to follow-up with architect for data
04-112019	CHS Gym	EH&A		EH&A to get status letter

04-112850	CHS Gym antennae	EH&A	Status under review by DSA	DSA to advise
04-103451	Void/ Cancelled	EH&A	Void/Cancelled as of 9/3/2009-need closeout letter	EH&A to get closeout letter
04-109217	CHS Gym light poles	Jim Murray	Closed with certification	n/a
04-109340	CHS Bldg. 500 alterations	Jim Murray	Misc. forms under review by DSA	DSA to advise
04-109218	Various Sites	Jim Murray	Misc. forms under review by DSA	DSA to advise
04-111227	CHS--general	Jim Murray	Status under review by DSA	DSA to advise

- B. A draft revised Memorandum of Understanding (MOU) for Coronado Pathways Charter School has been provided under separate cover to the Governing Board. The existing MOU was adequate for operations in 2013-14, thus the only significant change being proposed is to have the revised MOU run for four years, concurrent with the charter petition.

The draft revised MOU has been presented to both Coronado Pathways Charter School and Coronado High School for input. It is expected that a final revised MOU will be presented to the CUSD Governing Board for approval at the October 16, 2014 Board meeting.

- C. The next major financial report will be the 2013-14 Unaudited Actuals Report, to be presented at the September 11, 2014, Board meeting.

**Financial Impact:**

There is no impact to the general fund as a result of this report.

## **AGENDA – August 21, 2014**

### **7.0 ORGANIZATIONAL BUSINESS**

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

##### **7.1 Proposed List of Agenda Items for Future Board Meetings (Report)**

##### **Background Information:**

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

##### **Report/Information:**

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

##### **September 4, 2014: Special Board Meeting** (update Governing Board Goals)

##### **September 11, 2014: Regular Board Meeting**

- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Board Policy Update – First Reading
- Coronado Schools Foundation Report on Summer Enrichment Program

##### **October 2, 2014: Special Board Meeting** (update Governing Board Goals)

##### **October 16, 2014: Regular Board Meeting**

- Student Enrollment Report
- Uniform Complaint Quarterly Report
- Board Policies – Approval
- Approve All Site Safety Plans

##### **November 6, 2014: Special Board Meeting** (update Governing Board Goals)

##### **November 20, 2014: Regular Board Meeting**

- Coronado School of the Arts Report

**December 4, 2014: Special Board Meeting** (update Governing Board Goals)

**December 11, 2014: Organizational and Regular Board Meeting**

- First Interim
- Islander Sports Foundation Update

**January 8, 2015: Special Board Meeting** (update Governing Board Goals) - (date pending approval)

**January 15, 2015: Regular Board Meeting** (date pending approval)

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- Board Policy Update – First Reading

**February 5, 2015: Special Board Meeting** (date pending approval)

**February 19, 2015: Regular Board Meeting** (date pending approval)

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- Board Policy Update – Approval

**March 26, 2015: Regular Board Meeting** (date pending approval)

- Second Interim Budget
- Special Education Report
- Approve Site Strategic Plans
- Approve the 2015-16 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations
- Resolution Regarding Elimination of Particular Kinds of Services

**March 19, 2015: Special Board Meeting** (date pending approval)

**April 16, 2015: Regular Board Meeting** (date pending approval)

- Uniform Complaint Quarterly Report
- Local Board Policy Review
- Pilot Security System (TABLED on June 12, 2014)

**May 7, 2015: Special Board Meeting** (date pending approval)

**May 21, 2015: Regular Board Meeting** (date pending approval)

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

**June 18, 2015: Regular Board Meeting** (date pending approval)

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Board Policy Update – Approval
- 2015-2016 Budget Presentation
- Capital Facilities Plan (Green Sheet)

**June 25, 2015: Regular Board Meeting** (date pending approval)

- Approve the 2014-2015 Budget

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.

*JPF*